

HEALTHCARE CAREER PROGRAM – CLINICAL TRACK

The clinical track of the Healthcare Career Program focuses on the skills necessary to assist physicians and patients in various healthcare settings. These skills include communicating with patients, taking vital signs, using appropriate examination room procedures, and interpreting test results. The program also teaches the administrative skills essential for running a medical office. Students are trained to interact directly with patients and caregivers while learning the skills necessary to provide them with administrative skills, the ability to conduct laboratory work and administer clinical care.



PROGRAM LENGTH

40 Academic Weeks (plus breaks)
36 Credit Hours



PROGRAM COSTS

Cost per quarter: \$2,050

Tuition: \$7,200

Course Materials Fee: \$800

Supply Fee: \$200

Total: \$8,200

Cost of certification is not included in program costs.



PLACEMENT SCORES

HCP: 90-120

Before students enroll in the Healthcare Career Program at CSI, they must take a computer-based standardized ACCUPLACER® ESL Test.



800.684.6884

CSINOW.EDU

CERTIFICATION PREPARATION

CUSTOMER SERVICE CERTIFICATION

SS102 Professional Development
BM112 Customer Service

CERTIFIED EKG TECHNICIAN

HC161 Medical Law, Ethics & Patient Relations
HC151 Advanced Clinical Procedures
HC141 Lab Procedures & Phlebotomy

CERTIFIED CLINICAL MEDICAL ASSISTANT CERTIFICATION

HC171 Medical Billing & Coding

FIRST AID CPR/AED CERTIFICATION & CERTIFIED MEDICAL ADMINISTRATIVE ASSISTANT CERTIFICATION

HC131 Foundations Of Clinical Procedures
HC121 Medical Administrative Procedures
HT111 Medical Terminology, Anatomy & Physiology

COURSE DESCRIPTION

PROFESSIONAL DEVELOPMENT

2.25 Qtr. Credit Hours

This course focuses strategies and techniques for student success, including time management, note-taking, test-taking skills, professional writing, self-assessment, memorization, organization, culture and diversity, and managing and maintaining physical and mental health.

CUSTOMER SERVICE

2.25 Qtr. Credit Hours

This course focuses on the essentials of customer service and strategies for handling customers in everyday situations. Emphasis is placed on the business and personal value of excellent customer service in perusing customer retention and satisfaction.

MEDICAL ADMINISTRATIVE PROCEDURES

4.5 Qtr. Credit Hours

This course will emphasize office administration, financial management and resource management including, accounting concepts, medical recordkeeping, maintaining inventory, scheduling appointments and written and verbal communication with staff and patients.

MEDICAL TERMINOLOGY, ANATOMY, AND PHYSIOLOGY

4.5 Qtr. Credit Hours

This course focuses on the terms related to medical science, hospital services, and medical specialties including pathology and radiology, abbreviations used in medicine, and functioning structures of human body.

FOUNDATIONS OF CLINICAL PROCEDURES

4.5 Qtr. Credit Hours

This course provides students with skills on patient information completion, vital signs checking, and vision/hearing exams performance. This course prepares students for Healthcare Provider CPR/AED & First Aid Certification.

LAB PROCEDURES AND PHLEBOTOMY

4.5 Qtr. Credit Hours

This course provides an overview of the knowledge and skills necessary to assist in performing phlebotomy procedures utilizing current OSHA and CLIA guidelines, with an emphasis on universal precautions, sanitation and sterilization methods related to the medical office environment and procedures.

ADVANCED CLINICAL PROCEDURES

4.5 Qtr. Credit Hours

This course is designed to provide students with the knowledge and training necessary to assist medical office personnel with minor surgical procedures.

MEDICAL LAW, ETHICS, AND PATIENT RELATIONS

4.5 Qtr. Credit Hours

This course focuses on current state and federal laws relative to the release of medical information, medical malpractice, contract law, and professional ethical cannons. This course provides the knowledge and skills necessary to interact and communicate professionally and effectively with patients.

MEDICAL BILLING AND CODING

4.5 Qtr. Credit Hours

This course introduces the payment systems used by hospitals. Official coding guidelines are reviewed in detail, including guidelines used in facility coding for inpatients, ambulatory surgery and outpatient diagnostic patients. This course prepares students for the Certified Clinical Medical Assistant (CCMA) exam.